



## **Hong Yip's Credit Accumulation and Transfer Policy**

### **Forward**

The Education Bureau (EDB) announced the introduction of QF credit in October 2012. It aims to enhance the transparency of qualifications and enable learners to know clearly the learning time required to complete a learning program. At the same time, EDB also announced the introduction of the Award Title Scheme to ensure that the titles of qualifications on the QR can reflect the level of learning and are consistently applied. With effect from 1 January 2014, all new programs at QF Levels 1-4 have to indicate the QF credit values of the programs before they can be placed on the QR.

The EDB now further promulgates the policy and principles for credit accumulation and transfer on July 22, 2014, aiming at recognizing the validated and assessed learning outcomes, so that learners can move from one program to another without having to duplicate learning. This supports lifelong learning effectively. Hong Yip People Development Academy (hereinafter referred to as "People Development Academy") now refers to the CAT policy and principles, develop a credit accumulation and transfer system of Hong Yip.

### **Purpose**

We develop the policy of credit accumulation and transfer, aim to support the mission of Qualifications Framework, which allows learners to move from one program to another without having to duplicate learning. This provides learners with seamless pathways towards higher qualifications and better use of resources. We believe this credit accumulation and transfer system can encourage more learners interested in continuing education as this allows learners to study at times and places to suit their life pattern and personal circumstances, thereby providing more opportunities for learners to participate in higher-level courses. This also supports the Government's commitment to enhancing the capability of its workforce.

### **Content of Credit Accumulation and Transfer Policy**

#### 1. Target and Eligibility

- 1.1 While Hong Yip's employees or external learners enroll in Hong Yip's QF program, they can apply for the recognition of credit previously earned and will be approved by the Management Training Center of People Development Academy.

#### 2. Credit Accumulation and Transfer

Credit accumulation and transfer recognizes the learning outcomes of modular-based or unit-based learning. We will compare our course contents and learning outcomes with the one that learners completed previously.

##### 2.1 Credit Accumulation

Hong Yip's employees can apply for credit accumulation for recognizing their credit previously earned and will be approved by People Development Academy.

##### 2.2 Credit Transfer

- 2.2.1 If learners already held academic qualification(s), including advanced diploma, advanced



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certificate, diploma, certificate or "RPL" certificate, they may apply for credit transfer. Qualifications and working experience will be taken into account and credits will be recognized and transferred to People Development Academy after approval.

2.2.2 Hong Yip's learners enroll programs of other institutions or companies may apply for credit transfer and will be approved by these institutions or companies.

### **3. Application Procedure of Credit Accumulation and Transfer**

Application form can be downloaded in website of Hong Yip: <http://www.hongyip.com>. Applicants please complete the form and submit to the People Development Academy for approval before the enrollment deadline of program. We will notify participants the result with confirmation of enrollment.

### **4. Top-up Program**

4.1 Learners may apply for recognition of credit previously earned while they attend programmes in Hong Yip, if they completed a recognized QF program or obtained the "RPL" certificate(s) in other institutions or companies. We will compare the course contents and learning outcomes of these courses. Learners' applications will be approved and accepted by the People Development Academy if both of the course contents and learning outcomes are matched.

4.2 Any Hong Yip's learners have successfully completed a QF program or have a "RPL" certificate, will be able to find a learning pathway in external institutions or companies and apply for credit transfer.

### **5. Enquiry**

Please call 2611-4686 of the People Development Academy for any enquiries.